

**MINUTES OF MEETING
MIROMAR LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of Miromar Lakes Community Development District was held on Thursday, November 12, 2020, at 2:00 P.M. at the Beach Clubhouse, 18061 Miromar Lakes Parkway, Miromar Lakes, Florida 33913.

Present and constituting a quorum:

Dr. David Herring	Chairman
Doug Ballinger	Vice Chairman
Alan Refkin	Assistant Secretary
Michael Weber	Assistant Secretary
Mary LeFevre	Assistant Secretary

Also present were:

James P. Ward	District Manager
Greg Urbancic	District Attorney
Bruce Bernard	Asset Manager
Charlie Krebs	District Engineer

Audience:

Tim Byal	Erin Dougherty
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All resident's names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

**PORTIONS OF THIS MEETING WERE TRANSCRIBED VERBATIM. ALL VERBATIM PORTIONS WERE
TRANSCRIBED IN *ITALICS*.**

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

District Manager James P. Ward called the meeting to order at approximately 2:00 p.m. He conducted roll call; all Members of the Board were present constituting a quorum.

SECOND ORDER OF BUSINESS

Consideration of Minutes

October 8, 2020 – Regular Meeting

Mr. Ward asked if there were any corrections or additions to the October 8, 2020 Minutes; hearing none, he called for a motion.

On MOTION made by Ms. Mary LeFevre, seconded by Mr. Doug Ballinger, and with all in favor, the October 8, 2020 Regular Meeting Minutes were approved as amended.

THIRD ORDER OF BUSINESS

Staff Reports

I. District Attorney

Mr. Greg Urbancic: The only thing I wanted to report is one of the new legal requirements is eVerify, so for any additional contracts, we have to make sure our contractors are using eVerify and maintaining records in accordance with this statute. That's something that is going to need some figuring out as it goes, but there is a record retention requirement which goes along with that. Otherwise, obviously we are in person for the most part. I think there is somewhat of a movement to move back to allow for quorum to be met through video conferencing, but that is going to be a legislative decision and hopefully we get something done in session to help us out. That would be nice. There is a lot of commentary supportively.

II. District Engineer

No report.

III. Asset Manager

a) Operations Report October 2020

Mr. Bruce Bernard reported Scott's Animal Control was still on-site removing toads. He reported last month over 2,000 toads were removed. He stated the weekly areas list which was set up was working well and he had not heard any additional requests for additional areas. He stated Wild Things, the larvae and tadpole skimming removal company, were not seeing many tadpoles in the lakes at this time of the year; therefore, Wild Things would hold service until February 2021. He reported lake bank restoration would begin in January 2021 and would be done in Valencia, Capri Cove, St. Moritz, and Montebello lakes on the nonresidential side (there was approximately 3,100 linear feet to complete in this location). He indicated riprap would be checked and reinforced in various areas. He reported he had been receiving calls regarding midge flies in Ana Capri, Bellini and Castelli which were scheduled to be sprayed next week. He explained this entailed spraying every three weeks for six treatments and would take approximately three months to complete. He discussed the various ways to control midge flies.

Discussion ensued regarding whether midge flies were in the budget for this year. Mr. Bernard indicated midge fly control was included in the budget.

Dr. David Herring commented the midge fly was the vector for leukosis in chickens.

IV. District Manager

a) Financial Statements for period ending September 30, 2020 (unaudited)

b) Financial Statements for period ending October 31, 2020 (unaudited)

No report.

FOURTH ORDER OF BUSINESS**Supervisor's Requests and Audience Comments**

Mr. Ward asked if there were any Supervisor's requests; there were none. He asked if there were any audience comments; there were none.

Mr. Ballinger asked about the year-end financials.

Mr. Ward: I can either do it now or I generally wait until halfway through the audit, but I will give you a primer. The primer is that our total expenditures during the year were \$706,000 dollars on a budget of \$767,000 dollars. Remember during 2020 we had planned to use \$100,000 in cash from the prior year to fund it and we only used about \$40,000 of that \$100,000 dollars, so we were well under the anticipated expenditures which leaves our cash balance right at \$275,000 dollars for year end. We did pretty darn good during Fiscal Year 2020 which just ended. These numbers are subject to audit. The audit is currently ongoing.

Mr. Weber: I know one of the questions that have come up about two or three times in a row now is funding of the reserves. It looks like at our fiscal year end it still wasn't funded, just looking at the year to date. I just wanted to point that out. He asked for clarification.

Mr. Ward: It is funded out of cash coming in, so of the roughly \$278,000 dollars, \$100,000 dollars is going to be the \$100,000 dollars in the reserves for the drainage and disaster relief for this year. I will generally break that out in the financials on a Board basis. We had budgeted in Fiscal Year 2020 \$100,000 dollars to go into reserves. \$100,000 dollars going into reserves is simply cash. So, we have \$278,000 dollars in cash at year end, and of that \$278,000 dollars, \$100,000 dollars is allocated to the reserves in 2020.

Mr. Ballinger: It is in the balance sheet instead of the income statement.

Mr. Ward: In governmental accounting we separate it out in what we call fund balance. It is on the balance sheet and not an income statement point item. Since it was a year end number when we start to do it after the audit, I will segregate the fund balance to show that as a line item. That is generally how we do it.

Ms. LeFevre asked how cane toad mitigation sharing with the HOA would work.

Mr. Bernard: I talked with Heather. I guess they've got money set aside in their budget starting in January for the cane toads. So, once their January budget starts, we will be allocating bills, one from the skimming company and one from the toad collection company. Basically, I figure the CDD portion of this is probably 60/40. We will be doing our 60%. Our vendors have to give us proposed budgets for the year and they are \$58,000 dollars total.

Ms. LeFevre: Okay, so the HOA is not doing –

Mr. Bernard: Not presently because I was told theirs starts in January, and they put it in for this year, their new budget year, so in January they will be participating.

Ms. LeFevre: But we organize the work.

Mr. Bernard: I asked them, and they said we have the contract. The residents are going through Heather if they have any complaints. She will let me know and I will get with our contractors and tell them. But I want them to stay where we have them on the weekly list of communities. If we have a resident call in, we will just at that to that week's list.

Ms. LeFevre: Is the golf course water being monitored?

Mr. Bernard: Oh, yes. He discussed the various areas where cane toads have been spotted. He noted there were not many small toads being collected; most of the cane toads were medium and large at this point. He explained the mating season was over and it was simply a matter of collecting the remaining toads at this point.

Mr. Weber asked whether cleaning the riprap and black mold, which was unattractive and spreading, had been considered. He asked who was responsible for this.

Mr. Tim Byal responded he felt this would be the responsibility of the individual neighborhoods; however, the neighborhoods needed to check with the CDD regarding any planned treatment.

Discussion ensued regarding chemical treatment of the mold, presenting the planned treatment to the CDD to ensure no water regulations were being violated, treating the mold during the dryer part of the year when more of the affected area was above the waterline.

Mr. Ward asked if there were any additional questions or comments.

Dr. Herring commended Mr. Bernard for a job well done in mitigating the cane toad problem. He noted the animal hospital had fewer cane toad cases from Miromar Lakes than other communities in the area.

FIFTH ORDER OF BUSINESS

Adjournment

Mr. Ward adjourned the meeting at 2:18 p.m.

On MOTION made by Mr. Alan Refkin, seconded by Mr. Doug Ballinger, and with all in favor, the meeting was adjourned.

Attest:

Miromar Lakes Community Development District


James P. Ward, Secretary


Doug Ballinger, Vice-Chairman