

**MINUTES OF MEETING
ISLAND LAKE ESTATES
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of Island Lake Estates Community Development District was held on Thursday, June 22, 2023, at 9:30 A.M. at the Comfort Inn and Suites, 812 Kings Highway, Port Charlotte, Florida 33980.

Present and constituting a quorum:

Scott Edwards	Chair
David Truxton	Vice Chair
Terry Kirshner	Assistant Secretary
Berry Ernst	Assistant Secretary
Ashley Kingston	Assistant Secretary

Also present were:

James P. Ward	District Manager
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Audience:

All residents names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

PORTIONS OF THIS MEETING WERE TRANSCRIBED VERBATIM. ALL VERBATIM PORTIONS WERE TRANSCRIBED IN *ITALICS*.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. James P. Ward called the meeting to order at approximately 9:30 a.m. He conducted roll call; all Members of the Board were present, constituting a quorum.

SECOND ORDER OF BUSINESS

Consideration of Minutes

March 14, 2023 – Regular Meeting Minutes

Mr. Ward asked if there were any additions, corrections, or deletions to the Regular Meeting Minutes; hearing none, he called for a motion.

<p>On MOTION made by David Truxton, seconded by Barry Ernst, and with all in favor, the March 14, 2023 Regular Meeting Minutes were accepted into the record.</p>
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THIRD ORDER OF BUSINESS**Consideration of Resolution 2023-5**

Consideration of Resolution 2023-5, a resolution of the Board of Supervisors of the Island Lake Estates Community Development District rescinding resolutions 2022-20 and 2022-24 Levying and Imposing Debt Service Special Assessments; and addressing conflicts, severability, and an effective date

Mr. Ward: Today we will be rescinding the assessments that we did for the original boundary of the project, and then we are going to re-levy assessments on the entire project again. So, 2023-5 rescinds Resolution 2022-20 and 2022-24 which levies and imposes the debt assessments that we had on the original boundaries on the CDD. He asked if there were any questions; hearing none, he called for a motion.

On MOTION made by David Truxton, seconded by Ashley Kingston, and with all in favor, Resolution 2023-5 was adopted, and the Chair was authorized to sign.

FOURTH ORDER OF BUSINESS**Consideration of Resolution 2023-6**

Consideration of Resolution 2023-6, a resolution of the Board of Supervisors of the Island Lake Estates Community Development District declaring Special Assessments; designating the nature and location of the proposed Improvements; declaring the total estimated cost of the Improvements, the portion to be paid by Assessments, and the manner and timing in which Assessments are to be paid; designating the lands upon which Assessments shall be levied; providing for an Assessment Plat and a Preliminary Assessment Roll; addressing the setting of Public Hearing; providing for publication of this resolution; and addressing conflicts, severability and an effective date

Mr. Ward: This Resolution starts the public hearing process to declare assessments for the newly organized boundaries. It is the original boundary plus the added area which I think you all refer to as Lake Emily. The methodology and the Engineer's Report are attached. They are basically the same as what we had before, just with the expanded cost estimates and unit counts that we have in the Lake Emily project, and my methodology also does the same. The public hearing for this is scheduled for July 25, 2023 at 9:30. We could not get this room either on that date, so we will be at the Charlotte County Government Center, which is 18501 Murdock Circle, Suite 203, so we will send you out a calendar invite today with that information on it. Just remember when you get your meeting location time we are not going to be here or the other hotel; it will be at the Government Center for July 25, 2023. He asked if there were any questions; hearing none, he called for a motion.

On MOTION made by Scott Edwards, seconded by David Truxton, and with all in favor, Resolution 2023-6 was adopted, and the Chair was authorized to sign.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2023-7**

Consideration of Resolution 2023-7, a resolution of the Board of Supervisors of Island Lake Estates Community Development District setting a revised Public Hearing date, time, and location for the

District's Fiscal Year 2024 Budget pursuant to Florida Law; providing for severability; providing for conflict and providing for an effective date

Mr. Ward: What this Resolution simply does is move your public hearing for your budget assessments to July 25 at 9:30, also at the Charlotte County Center. We had it scheduled for like a week or two later, so I'm trying to combine the two meetings so we get your assessments done as quickly as we can, plus do your public hearing on your budget, so this Resolution simply moves your public hearing date, time and location to the same as what we are doing on the assessments, July 25th at 9:30 at the Charlotte County Center. He asked if there were any questions; hearing none, he called for a motion.

On MOTION made by Scott Edwards, seconded by David Truxton, and with all in favor, Resolution 2023-7 was adopted, and the Chair was authorized to sign.

SIXTH ORDER OF BUSINESS

Staff Reports

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I. District Attorney

No report.

II. District Engineer

No report.

III. District Manager

- a) **Supervisor of Elections Qualified Elector Report dated April 15, 2023**
- b) **Reminder - Form 1 – Statement of Financial Interests 2022, due July 1, 2023**
- c) **Important Board Meeting Dates for Balance of Fiscal Year 2023**
 1. **Public Hearings - Non-Ad Valorem Assessments – Tuesday, July 25, 2023, 9:30 A.M.**
 2. **Public Hearings FY2024 Budget Adoption – Tuesday, July 25, 2023, 9:30 A.M.**
- d) **Financial Statement for period ending March 31, 2023 (unaudited)**
- e) **Financial Statement for period ending April 30, 2023 (unaudited)**
- f) **Financial Statement for period ending May 31, 2023 (unaudited)**

Mr. Ward: The only thing I have for you is the number of qualified electors residing in the District, which is zero for this District. They are reported as of April 15 each year by the Supervisor of Elections in the County where the CDD is located. It will become significant when you hit two thresholds. One is 6 years from the date of establishment and two is 250 qualified electors. The next even year after that occurs is when you will have your first election for what will be two qualified electors on that Board. There is no action required by the Board, I just provide that to all of you for your information.

SIXTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

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Mr. Ward asked if there were any Supervisor's requests or comments.

Mr. Truxton asked about plat status.

Mr. Kirshner responded that the plats were recorded except for Phase II and III in Coco Bay which would be done at the end of the year.

Mr. Truxton asked if the Board needed to grant special privilege to someone to sign on behalf of the CDD.

Mr. Ward indicated this was already done. He noted there were no audience members present.

SEVENTH ORDER OF BUSINESS

Adjournment

Mr. Ward adjourned the meeting at approximately 9:37 a.m.

On MOTION made by David Truxton, seconded by Scott Edward, and with all in favor, the meeting was adjourned.

Island Lake Estates Community Development District



James P. Ward, Secretary



Scott Edwards, Chairman