

**MINUTES OF MEETING
HERITAGE HARBOUR NORTH
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Heritage Harbour North Community Development District's Board of Supervisors was held on Thursday, December 4, 2014, at 2:00 p.m., at the River Strand Golf and Country Club (Clubhouse), 7155 Grand Estuary Trail, Bradenton, Florida 34212.

Present and constituting a quorum were:

William Riley	Vice Chairman
Matt Morris	Assistant Secretary
Terrence Kirschner	Assistant Secretary

Also present were:

James P. Ward	District Manager (Telephonic)
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Others present were:

Nancy Lyons	Resident
John Wisz	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Ward stated, for the record, I am attending by phone today, and, as such, I'm going to handle the meeting a little differently. So we'll go ahead and call the roll. The meeting was to order at 2:00 p.m. For the record, all members of the Board were present at roll call with the exception of Supervisor Drake.

SECOND ORDER OF BUSINESS

Acceptance of the resignation of Mr. Burdett from the Board of Supervisors effective as of December 1, 2014.

Mr. Ward stated I've submitted to you a copy of his resignation letter; it is effective by law as of the date shown in his resignation letter, which is December 1st. If you have any questions, I'll be glad to answer them for you; otherwise, I'll ask that you, just by motion, accept it for purposes of inclusion in the record only.

On MOTION by Mr. Kirschner and seconded by Mr. Riley with all in favor of accepting the resignation of Supervisor Anthony Burdett from the Board of Supervisors effective December 1, 2014.

THIRD ORDER OF BUSINESS

Consideration of Board appointment to fill the unexpired term of office for seat 2.

I. Seat 2 - Landowner's seat

Mr. Ward stated seat 2 is Mr. Burdett's seat; his term is set to expire in November of 2016. The Board, by motion, second, and affirmative vote of two of the three of you would fill that seat for that unexpired term. So it would be appropriate for you at this time to discuss that. You may do it at this meeting or another meeting at your pleasure.

Mr. Kirschner stated, Jim, give us a little bit of guidance on that.

Mr. Ward stated if you are ready to appoint someone to fill his unexpired term, just a motion to appoint a particular individual to fill that seat would be in order.

On MOTION by Mr. Kirschner and seconded by Mr. Riley with all in favor of appointing David Nigip to fill seat 2.

II. Administration of the Oath of Office for the newly appointed Supervisors from the Landowner's meeting held just prior to the regular meeting

III. Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees

IV. Form 1 - Statement of Financial Interests.

Mr. Ward asked is Mr. Negip in the room with you today?

Mr. Kirschner stated he is not.

Mr. Ward stated what we'll do is instead of administering the oath today, I'll reschedule that portion of this item for your next agenda, and we can swear him in at that meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2015-7, appointing qualified electors to fill the vacancies seat 1 and seat 3 on the Board of Supervisors.

Mr. Ward stated let me just take a moment and go through this with you. As you know, two of the seats that are currently held by Mr. Morris and Mr. Drake came up for a qualified elector-based election this year. No one qualified for those two seats. As such, the way this particular statute works, the existing Board Members serve in those two seats until such time as two individuals are appointed, and there is a particular procedure outlined in the statute for doing that. The resolution, essentially, follows the provisions of the statute where you, if you so desire to today, will adopt Resolution 2015-7 with two specific names in those individual's seats. Those two individuals must be qualified electors residing within the boundaries of the District.

I will swear them in either subsequent to today's meeting or at your next meeting, whichever is most appropriate. I'll let you decide what you want to do, but if you so choose, you can adopt the resolution by just filling in the names of the two individuals in section one of the resolution.

Mr. Kirschner stated so moved. Should I give the names, Jim?

Mr. Ward stated yes, please do.

Mr. Kirschner stated so moved with to appoint Nancy Lyons and John Wisz.

Mr. Ward asked Nancy's last name Lyon, L-Y-O-N?

Mr. Kirschner stated S, L-Y-O-N-S.

On MOTION by Mr. Kirschner and seconded by Mr. Riley with all in favor of approving Resolution 2015-7, appointing Nancy Lyons and John Wisz.

Mr. Ward stated, as I said, what I'll do is I'll swear those two individuals either subsequent today's meeting, if possible, or, alternatively, at the time we get to your next meeting.

FIFTH ORDER OF BUSINESS

Consideration of Minutes

- a) **October 2, 2014 – Regular Meeting**

Mr. Ward stated you've all been previously distributed a copy. If there are any additions, corrections or deletions, it would be appropriate at this time to so indicate; otherwise, a motion for their approval would be in order.

On MOTION by Mr. Kirschner and seconded by Mr. Riley with all in favor of approving the regular meeting of October 2, 2014.

SIXTH ORDER OF BUSINESS

Staff Reports

a. **Attorney**

None

b. **Engineer**

None

c. **Manager**

l) **Financial statements for the period ending October 31, 2014**

Mr. Ward stated I have nothing for you. I usually just include your financials on a monthly basis in your agenda package. This is the first month of our fiscal year, so it's just starting the process at this point. If you have any questions, I'll be glad to answer them.

SEVENTH ORDER OF BUSINESS

Supervisors' Requests and Audience Comments

Mr. Ward asked anything from the Board?

Mr. Kirschner stated no, Jim.

Mr. Ward asked anything from the audience?

EIGHTH ORDER OF BUSINESS


Adjournment

Mr. Ward stated a motion to adjourn would be in order.

On MOTION by Mr. Kirschner and seconded by Mr. Riley with all in favor of approving the adjournment of the meeting to at 2:06 p.m.



James P. Ward Secretary



Terrance Kirschner, Chairman