

**MINUTES OF MEETING
ESPLANADE LAKE CLUB
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Esplanade Lake Club Community Development District was held on Wednesday, February 12, 2020 at 3:00 p.m. at Waldrop Engineering, 28100 Bonita Grande Drive, Suite 304, Bonita Springs, Florida 34135.

Present and constituting a quorum:

Brian Keller	Chairperson
Rob Summers	Vice Chairperson
James Lawande	Assistant Secretary
Charles Cook	Assistant Secretary

Also present were:

James P. Ward	District Manager
Jere Earlywine	District Counsel
Wes Haber	Hopping, Green & Sams

Audience:

All resident's names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

District Manager James P. Ward called the Meeting to order at approximately 3:00 p.m. and all members were present at roll call.

SECOND ORDER OF BUSINESS

Acceptance of Resignation

Acceptance of Resignation of Tim Martin (Seat 3) from the Board of Supervisors with the resignation effective January 29th, 2020 and Mr. John Wollard (Seat 1) from the Board of Supervisors with the resignation effective February 11, 2020.

Mr. Ward asked for the Resignations to be accepted for inclusion in the record.

On MOTION made by Mr. Brian Keller, seconded by Mr. Rob Summers, and with all in favor, the Resignations were accepted for inclusion in the record.

a) Appointment of Board Member Replacement

Mr. Ward reported Statute permitted the Board to replace the two resigning members by simple motion and second.

On MOTION made by Mr. Brian Keller, seconded by Mr. Rob Summers, and with all in favor, Mr. Charles Cook was elected to fill Seat 1 on the Board of Supervisors.

Mr. Ward asked if the Board wished to select a replacement for Seat 3; the Board wished to wait to select a replacement for Seat 3. Mr. Ward indicated the term for Seat 1 expired in 2022.

b) Administration of Oath of Office

Mr. Ward provided Mr. Charles Cook with a copy of the Oath of Office and, as a Notary Public, he administered the Oath of Office to Mr. Cook. He asked Mr. Cook to sign and return the Oath of Office to himself for notarization and inclusion in the record. He welcomed Mr. Cook to the Board.

c) Guide to the Sunshine Amendment and Code of Ethics

d) Form 1 – Statement of Financial Interests

Mr. Ward explained Form 1 was required to be filed within 30 days of appointment with the Supervisor of Elections in the County where Mr. Cook resided. He noted Mr. Cook could be fined if he failed to file Form 1 within 30 days. He recommended Mr. Cook keep a record of this filing. He indicated in July Mr. Cook would receive another Form 1 which was also required to be filed within 30 days in July.

Mr. Ward stated the Sunshine Law indicated no two members of the Board could discuss Board business through any means outside of an open notice public meeting. He stated if Mr. Cook had any questions, he (Mr. Cook) could contact himself (Mr. Ward) or Mr. Jere Earlywine for discussion or ask questions during Board Meetings.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2020-11

Consideration of Resolution 2020-11 Re-Designating of the Officers of the District.

Mr. Ward reported Resolution 2020-11 re-designated the Officers of the District. He noted currently Mr. Rob Summers was the Vice Chairperson and all other Board Members served as Assistant Secretaries. He asked how the Board wished to designate the Officers of the Board. Mr. Charles Cook nominated Brian Keller to serve as Chairperson, Rob Summers to serve as Vice Chairperson, and the remaining Board Members to serve as Assistant Secretaries. Mr. Ward indicated he would serve as Secretary and Treasurer.

On MOTION made by Mr. Charles Cook, seconded by Mr. James Lawande, and with all in favor, Resolution 2020-11 was adopted as above, and the Chair was authorized to sign.

FOURTH ORDER OF BUSINESS

Consideration of Minutes

December 18, 2019 Regular Meeting Minutes

Mr. Ward asked if there were any corrections, additions or deletions for the December 18, 2019 Regular Meeting Minutes; hearing none, he called for a motion.

On MOTION made by Mr. Brian Keller, seconded by Mr. James Lawande, and with all in favor, the December 18, 2019 Regular Meeting Minutes were approved.

FIFTH ORDER OF BUSINESS

Consideration of Ratification of Agreements

Consideration of Ratification of Agreements with the Lee County Property Appraiser and Tax Collector pursuant to Chapter 197.3632 to permit the District to utilize the Lee County Tax Rolls to place the District's non-ad valorem assessments on the tax rolls beginning with the tax bills in November, 2020 and future years.

Mr. Ward stated the Lee County Property Appraiser and Tax Collector Agreements needed to be ratified; Mr. John Wollard signed these Agreements prior to his resignation. He noted these Agreements permitted the Board to place assessments on the tax bills in Lee County at the appropriate time.

On MOTION made by Mr. Brian Keller, seconded by Mr. Rob Summers, and with all in favor, the Agreements with the Lee County Property Appraiser and Tax Collector were ratified.

SIXTH ORDER OF BUSINESS

Staff Reports

Staff Reports

a) District Attorney

Mr. Earlywine reported the District would continue to work on the cost sharing agreement with the property owner's adjacent to the District and continue to monitor additional acquisition, turnover documents boundary amendment. He noted his company had a sabbatical program and he would be absent for a few months starting April 1; during his absence Wes Haber would be working with the CDD.

b) District Engineer

No report.

c) District Manager

No report.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

There were no Supervisor's requests and no audience comments (no audience members were present).

EIGHTH ORDER OF BUSINESS

Adjournment

Mr. Ward adjourned the meeting at approximately 3:20 p.m.

**On MOTION made by Mr. Rob Summers, seconded by Mr. Charles Cook,
and with all in favor, the Meeting was adjourned.**

Esplanade Lake Club Community Development District


James P. Ward, Secretary


Brian Keller, Chairman