

# BUCKEYE PARK COMMUNITY DEVELOPMENT DISTRICT

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January 11, 2017 Minutes of Regular Meeting

## Minutes of the Regular of the Board of Supervisors

The Regular Meeting of the Board of Supervisors for Buckeye Park Community Development District was held on Wednesday, January 11, 2017 at 1:00 p.m. at the Palmetto Library, located at 923 6th St. West, Palmetto FL 34221

### 1. CALL TO ORDER/CALL

Mr. Lamb called the Regular Meeting of the Board of Supervisors of the Buckeye Park Community Development District to order on Wednesday, January 11, 2017 at 1:00 p.m.

#### Board Members Attending and Constituting a Quorum:

Chip Jones	Chairman
David Jae	Vice Chairman
Adam Lerner	Supervisor
Scott Campbell	Supervisor

#### Staff Members Present:

Brian Lamb	Meritus
Nicole Chamberlain	Meritus
Scott Steady	District Counsel

### 2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience members present.

### 3. STAFF REPORTS

- A. District Counsel
- B. District Engineer
- C. District Manager

### 4. BUSINESS ITEMS

#### A. Consideration of Bids for District Management Services

##### i. Contract for District Management Services – Meritus

Supervisor Campbell discussed the two bids from JP Ward & Associates and Meritus. He says the scope or services were similar between the two companies, and Meritus came in less expensive. Supervisor Campbell wanted to clarify that he isn't recommending a change in management companies based on fees but more on level of service on the operational side. Supervisor Campbell said notification termination would need to be provided.

The Board asked to clarify the amount of time was in the Meritus contract to provide appropriate termination notice. Mr. Lamb clarified that it was 60-day written notice.

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MOTION TO:	Provide appropriate 60-day termination notification to Meritus and hire JP Ward & Associates as the new management company.
MADE BY:	Supervisor Campbell
SECONDED BY:	Supervisor Jones
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

**B. General Matters of the District**

The Board discussed assessments in regards to the 41 acres of undeveloped land in the District boundary vs. the platted lots and when to send the county notice of assessment.

*The full discussion is available on audio.*

MOTION TO:	Have District Counsel further research the assessment issue and create a draft of the communication about the assessments and then hold it until such time as it needs to be sent out; also make sure that all coordination for those efforts is through Supervisor Campbell, and have the communication ready so that within the necessary 30-day window, the letter will be sent via certified letter to the county.
MADE BY:	Supervisor Jones
SECONDED BY:	Supervisor Jae
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

**5. CONSENT AGENDA**

**A. Consideration of the Landowners Election Meeting Minutes November 29, 2016**

The Board reviewed the minutes.

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MOTION TO:	Approve November 29, 2016 minutes.
MADE BY:	Supervisor Jae
SECONDED BY:	Supervisor Jones
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

- B. Consideration of the Board of Supervisors Meeting Minutes August 31, 2016**
- C. Consideration of Operation and Maintenance Expenditures January 2017**
- D. Review of Financial Statements Month Ending November 30, 2016**

The Board reviewed the remaining consent agenda items.

MOTION TO:	Approve the remaining Consent Agenda Items B-D.
MADE BY:	Supervisor Jones
SECONDED BY:	Supervisor Campbell
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

## 6. SUPERVISOR REQUESTS

The Board discussed timing with the new management company taking over, specifically with regards to changing the officers and other resolutions. Mr. Lamb recommended pairing up the effective date with the end date of the Meritus contract. The Board briefly went over the specific resolutions.

MOTION TO:	Approve Resolutions 2017-01, 2017-02, and 2017-03, and 2017-04 to be effective 60 days after the termination notice is delivered to the current management company.
MADE BY:	Supervisor Jones
SECONDED BY:	Supervisor Campbell
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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**7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

There were no audience questions or comments.

**8. ADJOURNMENT**

MOTION TO:	Adjourn.
MADE BY:	Supervisor Campbell
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

138 \*These minutes were done in summary format.

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140 \*Each person who decides to appeal any decision made by the Board with respect to any matter  
141 considered at the meeting is advised that person may need to ensure that a verbatim record of  
142 the proceedings is made, including the testimony and evidence upon which such appeal is to be  
143 based.

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145 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
146 noticed meeting held on \_\_\_\_\_.

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150 Signature

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152 Dale S Jones, Jr.  
153 Printed Name

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155 Title:  
156  Chairman  
157  Vice Chairman

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149 \_\_\_\_\_  
150 Signature

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152 JAMES WARD  
153 Printed Name

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155 Title:  
156  Secretary  
157  Assistant Secretary



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161 Recorded by Records Administrator

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164 Signature

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