

**MINUTES OF MEETING
ARTISAN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Artisan Lakes Community Development District was held on Thursday, March 5, 2020 at 3:30 P.M., at the Artisan Lakes Clubhouse, 4725 Los Robles Court, Palmetto, Florida 34221.

Present and constituting a quorum:

Tracy Briones	Chairperson
Cheri Bass	Vice Chairperson
Vincent Sciarrabba	Assistant Secretary
JD Humphreys	Assistant Secretary
Jennifer Gardner	Assistant Secretary

Also present were:

James P. Ward	District Manager
Jere Earlywine	District Counsel

Audience:

Drew Miller	Taylor Morrison
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All resident's names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. James P. Ward called the meeting to order at approximately 3:30 p.m., and all Members of the Board were present at roll call.

SECOND ORDER OF BUSINESS

Consideration of Acceptance of Resignation

Consideration of acceptance of the resignation of Mr. Scott D. Himelhoch from Seat 4 effective January 29, 2020 and the appointment to fill the vacancy in Seat 4

I. Acceptance of Resignation of Mr. Himelhoch

Mr. Ward stated resignations were effective on the date submitted as a matter of law. He reported Mr. Himelhoch's resignation was dated January 29, 2020. He called for a motion to accept the resignation for inclusion in the record.

On MOTION made by Ms. Tracy Briones, seconded by Ms. Cheri Bass, and with all in favor, the resignation of Mr. Himelhoch was accepted for inclusion in the record.

II. Consideration of Appointment to fill the unexpired term of office for Seat 4

Mr. Ward explained Statute allowed the Board to fill the unexpired term of Mr. Himelhoch's seat, Seat 4, by simple motion and second. He noted Seat 4 was set to expire in November 2022.

On MOTION made by Ms. Tracy Briones, seconded by Ms. Cheri Bass, and with all in favor, Jennifer Gardner was elected to fill the unexpired term of Seat 4.

III. Oath of Office

Mr. Ward provided Ms. Jennifer Gardner with a copy of the Oath of Office and, as a Notary Public, administered the Oath of Office to Ms. Gardner. He asked Ms. Gardner to sign and return the Oath of Office to himself for notarization and inclusion in the record. He welcomed Ms. Gardner to the Board.

IV. Guide to the Sunshine Law and Code of Ethics for Public Employees

Mr. Jere Earlywine noted Ms. Gardner had held positions on various Boards in the past. He asked if Ms. Gardner would like an explanation of the Sunshine Law and Code of Ethics. Ms. Gardner responded in the negative.

V. Form 1 – Statement of Financial Interests

Mr. Ward indicated Form 1 was required to be filed within 30 days of appointment with the Supervisor of Elections in the County where Ms. Gardner resided.

VI. Consideration of Resolution 2020-2

Mr. Ward noted Mr. Himelhoch had served as Chairperson, as such, the Board should be reorganized. He noted currently the Vice Chairperson was Ms. Briones, while Mr. Humphreys, Ms. Bass and Mr. Sciarabba served as Assistant Secretaries. He asked how the Board would like to reorganize the Board positions. He noted he would continue to serve as Secretary and Treasurer.

Discussion ensued regarding Board organization; it was decided Tracy Briones would serve as Chairperson, Cheri Bass would serve as Vice Chairperson and the remaining Board Members would serve as Assistant Secretaries. Mr. Ward stated Resolution 2020-2 would reflect these choices. He called for a motion.

On MOTION made by Mr. JD Humphreys, seconded by Ms. Tracy Briones, and with all in favor, Resolution 2020-2 was adopted, and the Chair was authorized to sign.

September 5, 2019 Regular Meeting Minutes

Mr. Ward asked if there were any additions, corrections or deletions to the Minutes. Hearing none, he called for a motion to approve the September 5, 2019 Regular Meeting Minutes.

On MOTION made by Ms. Tracy Briones, seconded by Ms. Cheri Bass, and with all in favor, the September 5, 2019 Regular Meeting Minutes were approved.

FOURTH ORDER OF BUSINESS**Consideration of Resolution 2020-3****Consideration of Resolution 2020-3 Approving the Proposed Fiscal Year 2021 Budget and setting the Public Hearing on Thursday, May 7, 2020 at 3:30 P.M. at the Artisan Lakes Clubhouse, 4725 Los Robles Court, Palmetto, Florida 34221**

Mr. Ward stated Resolution 2020-3 approved the proposed Budget for FY-2021 and set the Public Hearing for Thursday, May 7, 2020 at 3:30 p.m. at the Artisan Lakes Clubhouse. He stated the Budget was in two parts: General Fund Budget which remained the same and the Debt Service Fund which was essentially the same. He asked if there were questions; hearing none, he called for a motion.

A Member of the audience asked about the Debt Service Fund section. Mr. Ward explained the Debt Service Fund changed annually; however, this year's change was largely due to the Series 2013 A2 bonds (outstanding last year) being now fully paid off; therefore, there were no assessments for the Series 2013 A2 bonds this Fiscal Year.

On MOTION made by Ms. Tracy Briones, seconded by Ms. Cheri Bass, and with all in favor, Resolution 2020-3 was adopted, and the Chair was authorized to sign.

FIFTH ORDER OF BUSINESS**Staff Reports****I. Attorney**

Mr. Jere Earlywine stated as projects moved forward there was a process under Florida Law to declare a project complete. He noted this might be done in connection with the 2013/2014 projects over the summer. He introduced Wes Haber who would be his replacement over the summer.

II. Engineer

No report.

III. Manager**a. Financial Statements –December 2019 (Unaudited)**

No report.

SIXTH ORDER OF BUSINESS

Audience Comments and Supervisor's Requests

There were no Supervisor's Requests or Audience Comments.

SEVENTH ORDER OF BUSINESS

Adjournment

Mr. Ward adjourned the meeting at approximately 3:50 p.m.

On MOTION made by Mr. JD Humphreys, seconded by Tracy Briones, and with all in favor, the meeting was adjourned.

Artisan Lakes Community Development District



James P. Ward, Secretary



Tracy Briones, Chairperson