

**MINUTES OF MEETING  
ARTISAN LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Artisan Lakes Community Development District was held on Tuesday, December 18, 2018 at 3:00 P.M., at the Artisan Lakes Clubhouse, 4725 Los Robles Court, Palmetto, Florida 34221.

**Present and constituting a quorum:**

Scott Himelhoch	Chairperson
Tracy Briones	Vice Chairperson
Travis Stagnita	Assistant Secretary
JD Humpherys	Assistant Secretary
Cheri Bass	Assistant Secretary

**Also present were:**

James P. Ward	District Manager
Jere Earlywine	District Counsel
Jeremy Fireline	District Engineer

**Audience:**

All resident's names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. James P. Ward called the meeting to order at approximately 3:00 p.m., and all Members of the Board were present at roll call.

**SECOND ORDER OF BUSINESS**

**Administration of Oath of Office**

**Administration of Oath of Office for the newly elected Supervisor for Seat 1 from the Landowner's Meeting.**

Mr. Ward, as a Notary Public of the State of Florida, administered the Oath of Office to Ms. Tracy Briones. Following Administration of the Oath, Mr. Ward asked Ms. Briones to sign a copy of the Oath. He explained he would notarize and make the Oath public record.

Ms. Briones asked if she was required to complete a new Form 1 – Statement of Financial Interests. Mr. Ward responded in the negative as she was currently a Member of the Board; she would be required to complete a new form in June of 2019.

**THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2019-10**

**Consideration of Resolution 2019-10 Canvassing and Certifying the Results of the December 6, 2018 Landowners Election.**

Mr. Ward stated Ms. Tracy Briones would hold Section 1, Seat 1, with 313 votes. He stated Ms. Briones would serve a four year term.

**On MOTION made by Mr. Scott Himelhoch, seconded by Ms. Cheri Bass, and with all in favor, Resolution 2019-10 was adopted and the Chair was authorized to sign.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Acceptance of Resignation**

**Consideration of acceptance of the resignation of Mr. Mike Bachman from Seat 3 effective November 19, 2018 and the appointment to fill the vacancy in seat three (3).**

**On MOTION made by Mr. Scott Himelhoch, seconded by Ms. Tracy Briones, and with all in favor, Michael Bachman's Resignation was accepted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-11**

**Consideration of Resolution 2019-11 re-designating the officers of the Artisan Lakes Community Development District.**

Mr. Ward asked how the Board would like to re-designate the officer's positions. It was agreed to designate Mr. Himelhoch as the Chairperson, Ms. Briones as Vice-Chairperson and the balance of the Board would be designated as Assistant Secretaries. He stated he would serve as the Secretary and Treasurer.

**On MOTION made by Mr. Scott Himelhoch, seconded by Ms. Tracy Briones, and with all in favor, Resolution 2019-11 was adopted as indicated above and the Chair was authorized to sign.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Minutes**

**Consideration of Minutes from November 14, 2018.**

Mr. Ward asked if there were any additions, corrections or deletions to the Minutes. Hearing none, he called for a motion to approve the November 14, 2018 Meeting Minutes.

**On MOTION made by Ms. Tracy Briones, seconded by Mr. Scott Himelhoch, and with all in favor, the November 14, 2018 Meeting Minutes were approved.**

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**I. Attorney**

There was no report from the Attorney.

**II. Engineer**

There was no report from the Engineer.

**III. Manager**

There was no report from the Manager.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments and Supervisor's Requests**

There were no Audience Comments or Supervisor's Requests.

**NINTH ORDER OF BUSINESS**

**Adjournment**

Mr. Ward adjourned the meeting at approximately 3:05 p.m.

**On MOTION made by Mr. Scott Himelhoch, seconded by Ms. Cheri Bass, and with all in favor, the meeting was adjourned.**

Artisan Lakes Community Development District



James P. Ward, Secretary



Scott Himelhoch, Chairman