

**MINUTES OF MEETING
ARTISAN LAKES EAST
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Artisan Lakes East Community Development District was held on Thursday, December 3, 2020 at 4:00 P.M., at the Artisan Lakes Clubhouse, 4725 Los Robles Court, Palmetto, Florida 34221.

Present and constituting a quorum:

Travis Stagnitta	Chairperson
Cheri Bass	Vice Chairperson
JD Humpherys	Assistant Secretary
Robert Lee	Assistant Secretary
Jennifer Gardner	Assistant Secretary

Also present were:

James P. Ward	District Manager
Wes Haber	District Counsel
Victor Barbosa	District Engineer

Audience:

Drew Miller	Taylor Morrison
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All resident's names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

**PORTIONS OF THIS MEETING WERE TRANSCRIBED VERBATIM. ALL VERBATIM PORTIONS WERE
TRANSCRIBED IN *ITALICS*.**

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

District Manager James P. Ward called the meeting to order at approximately 4:03 p.m. He explained the meeting room was small; therefore, all audience participants were asked to participate via audio or video call. He called roll and all Members of the Board were present constituting a quorum.

SECOND ORDER OF BUSINESS

Administration of Oath of Office

Administration of Oath of Office for the newly elected Supervisor's to Seats 1, 2, and 3, from the Landowner's Meeting held just prior to the Regular Meeting.

- I. Oath of Office
- II. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
- III. Form 1 – Statement of Financial Interests

Mr. Ward explained he was a notary public with the State of Florida and authorized to administer the Oath. He administered the Oath of Office to the newly elected Board Members filling Seats 1, 2, and 3. He asked the newly elected Board Members to sign the Oath of Office and return the signed Oath to himself for notarization and to be made part of the public record. He discussed the Form 1 – Statement of Financial Interests noting this Form was required to be filed on behalf of the Artisan Lakes East CDD with the Supervisor of Elections within 30 days of today’s date. He indicated he would be happy to answer any questions regarding the Form 1. He encouraged the new Board Members to file Form 1 in a timely manner to avoid late fees.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2021-1

Consideration of Resolution 2021-1 Canvassing and Certifying the Results of the December 3, 2020 Landowners Election

Mr. Ward: In section 1, in Seat 1, will be Rob Lee with 691 votes, in Seat 2 will be JD Humpherys with 691 votes, and in Seat 3 will be Ms. Bass with 690 votes. In section 2, Mr. Lee and Mr. Humpherys will serve four-year terms, and Ms. Bass will serve a two-year term based on the votes. With those changes to the Resolution, it is in order and recommended for your consideration.

On MOTION made by Mr. Travis Stagnita, seconded by Ms. Jennifer Gardner, and with all in favor, Resolution 2021-1 was adopted as above, and the Chair was authorized to sign.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2021-2

Consideration of Resolution 2021-2 Re-Designating the Officers of the Artisan Lakes East Community Development District

Mr. Ward: Currently the Chair is vacant, Ms. Bass serves as Vice Chair, Mr. Humpherys is an Assistant Secretary, and the remaining Board Members serve as Assistant Secretaries also. I serve as your Secretary and Treasurer. You may leave that as you deem appropriate or you may change this as you desire. It was determined Mr. Travis Stagnitta would serve as Chair, Ms. Cheri Bass would serve as Vice Chair and the remaining Board Members would serve as Assistant Secretaries.

Mr. Ward: With those changes to the Resolution, it is in order and recommended for your consideration.

On MOTION made by Mr. Rob Lee, seconded by Ms. Cheri Bass, and with all in favor, Resolution 2021-2 was adopted as above, and the Chair was authorized to sign.

FIFTH ORDER OF BUSINESS

Consideration of Minutes

May 7, 2020 Public Hearing Minutes

Mr. Ward asked if there were any additions, corrections, or deletions to the Minutes. Hearing none, he called for a motion to approve the May 7, 2020 Public Hearing Minutes.

On MOTION made by Mr. Travis Stagnita, seconded by Mr. Rob Lee, and with all in favor, the May 7, 2020 Public Hearing Minutes were approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2021-3

Consideration of Resolution 2021-3 of the Board of Supervisors of the Artisan Lakes East Community Development District, Adopting the Alternative Investment Guidelines for Investing Public Funds in excess of amount needed to meet current operating expenses, in accordance with Section 218.415(17), Florida Statutes

Mr. Ward: This Resolution is only related to your General Operating Account which carries on average less than \$50,000 dollars a year and there is a requirement that we adopt a procedure to invest those funds if and to the extent we do that, which we really don't in this District because it is a very low amount. Your bond funds are separate and the guidelines for investments with those funds are identified in very specific terms outlined in your indenture. If you have any questions, I will be happy to answer them, but it is a very standard resolution I use for all Districts for General Funds. A motion to adopt it would be in order.

On MOTION made by Ms. Jennifer Gardner, seconded by Mr. Travis Stagnitta, and with all in favor, Resolution 2021-3 was adopted, and the Chair was authorized to sign.

SEVENTH ORDER OF BUSINESS

Staff Reports

I. District Attorney

No report.

II. District Engineer

Mr. Victor Barbosa: As with the Artisan Lakes CDD we are also preparing an ownership exhibit per direction from the District Manager for anything that the District owns such as wetlands, lakes, etc. That's the only thing we are currently working on. He asked if there were any questions; there were none.

III. District Manager

- a. Financial Statement for period ending May 31, 2020 (unaudited)
- b. Financial Statement for period ending June 30, 2020 (unaudited)

- c. Financial Statement for period ending July 31, 2020 (unaudited)
- d. Financial Statement for period ending August 31, 2020 (unaudited)
- e. Financial Statement for period ending September 30, 2020 (unaudited)
- f. Financial Statement for period ending October 31, 2020 (unaudited)

No report.

EIGHTH ORDER OF BUSINESS

Audience Comments and Supervisor's Requests

Mr. Ward if there were any Supervisor's requests; there were none. He asked if there were any audience comments or questions; there were none.

NINTH ORDER OF BUSINESS

Adjournment

Mr. Ward adjourned the Meeting at approximately 4:14 p.m.

On MOTION made by Ms. Jennifer Gardner, seconded by Ms. Cheri Bass, and with all in favor, the meeting was adjourned.

Artisan Lakes East Community Development District



James P. Ward, Secretary



Travis Stagnitta, Chairperson