

**MINUTES OF MEETING
ARTISAN LAKES EAST
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Artisan Lakes East Community Development District was held on Thursday, November 3, 2022, at 3:30 P.M., at the Artisan Lakes Clubhouse, 4725 Los Robles Court, Palmetto, Florida 34221.

Present and constituting a quorum:

Travis Stagnitta	Chairperson
Robert Lee	Vice Chairperson
Michael Piendel	Assistant Secretary

Absent:

Brandon Gallagher	Assistant Secretary
Matthew Sawyer	Assistant Secretary

Also present were:

James P. Ward	District Manager
Jere Earlywine	District Counsel
Victor Barbosa	District Engineer
Andrew Gill	JPWard & Associates

Audience:

All resident's names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

**PORTIONS OF THIS MEETING WERE TRANSCRIBED VERBATIM. ALL VERBATIM PORTIONS WERE
TRANSCRIBED IN *ITALICS*.**

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Andrew Gill called the meeting to order at approximately 3:40 p.m. He called roll and all Members of the Board were present, with the exception of Supervisor Gallagher and Supervisor Sawyer, constituting a quorum.

SECOND ORDER OF BUSINESS

Oath of Office

Administration of Oath of Office for the Board of Supervisors of the Artisan Lakes East Community Development District

I. Oath of Office

II. Guide to the Sunshine Law and Code of Ethics for Public Employees**III. Form 1 – Statement of Financial Interests**

Mr. Gill, as a notary public, administered the Oath of Office to Mr. Travis Stagnitta who signed and returned the Oath for purposes of inclusion in the record. He noted Mr. Stagnitta had already filed a Form-1; therefore, he was not required to file a Form-1 again at this time.

THIRD ORDER OF BUSINESS**Consideration of Resolution 2023-1**

Consideration of Resolution 2023-1, a resolution of the Board of Supervisors of the Artisan Lakes East Community Development District canvassing and certifying the results of the Landowners' election of Supervisors held pursuant to Section 190.006(2), Florida Statutes

Mr. Gill: We have Brandon Gallagher in Seat 3 with 1000 votes, Matt Sawyer in Seat 4 with 1195 votes, and Travis Stagnitta in Seat 5 with 1195 votes. What this means is Matt Sawyer and Travis Stagnitta will serve a four-year term which expires in November 2026, and Brandon Gallagher will serve a 2-year term expiring November 2024. He asked if there were any questions; hearing none, he called for a motion.

On MOTION made by Mr. Robert Lee, seconded by Mr. Mike Piendel, and with all in favor, Resolution 2023-1 was adopted, and the Chair was authorized to sign.

FOURTH ORDER OF BUSINESS**Consideration of Resolution 2023-2**

Consideration of Resolution 2023-2, a resolution of the Board of Supervisors of the Artisan Lakes East Community Development District Re-Designating Certain Officers of the Artisan Lakes East Community Development District following the Landowners' Election

Mr. Gill indicated the Board should determine who would serve as Chair, Vice Chair, and Assistant Secretaries. He noted Mr. James Ward would serve as Secretary and Treasure.

The Board chose Travis Stagnitta to serve as Chairperson, Robert Lee to serve as Vice Chairperson and the remaining Board members to serve as Assistant Secretaries with James Ward as Secretary and Treasurer.

On MOTION made by Mr. Mike Piendel, seconded by Mr. Travis Stagnitta, and with all in favor, Resolution 2023-2 was adopted, and the Chair was authorized to sign.

FIFTH ORDER OF BUSINESS**Consideration of Minutes****July 7, 2022 – Regular Meeting Minutes**

Mr. Gill asked if there were any corrections or deletions; hearing none, he called for a motion.

On MOTION made by Mr. Travis Stagnitta, seconded by Mr. Robert Lee, and with all in favor, the July 7, 2022 Regular Meeting Minutes were approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-3

Consideration of Resolution 2023-3, a resolution of the Board of Supervisors of the Artisan Lakes East Community Development District a resolution designating the Registered Agent; designating the Office and Location of the Registered Office; and providing for conflicts and invalid provisions and providing for an effective date

Mr. Gill indicated this Resolution set James Ward as the Registered Agent, and the Office at the District's Office. He asked if there were any questions; hearing none, he called for a motion.

On MOTION made by Mr. Robert Lee, seconded by Mr. Mike Piendel, and with all in favor, Resolution 2023-3 was adopted, and the Chair was authorized to sign.

SEVENTH ORDER OF BUSINESS

Staff Reports

I. District Attorney

No report.

II. District Engineer

No report.

III. District Manager

- a) **Tentative Board Meeting Dates for Balance of Fiscal Year 2023**
 - 1. **Presentation of Proposed FY 2024 Budget, and Setting of the Budget Adoption Public Hearing – February 2, 2023, 3:30 P.M.**
 - 2. **Public Hearings: F2024 Budget Adoption – May 4, 2023, 3:30 P.M.**
- b) **Form 8B Reminder**
- c) **Financial Statement for period ending June 30, 2022 (unaudited)**
- d) **Financial Statement for period ending July 31, 2022 (unaudited)**
- e) **Financial Statement for period ending August 30, 2022 (unaudited)**
- f) **Financial Statement for period ending September 30, 2022 (unaudited)**

No report.

EIGHTH ORDER OF BUSINESS

Audience Comments and Supervisor's Requests

Mr. Gill asked if there were any Supervisor's requests; there were none. He asked if there were any audience members present on audio/video or in person with any comments or questions; there were none.

NINTH ORDER OF BUSINESS

Adjournment

Mr. Gill adjourned the Meeting at approximately 3:45 p.m.

On MOTION made by Mr. Michael Piendel, seconded by Mr. Travis Stagnitta, and with all in favor, the meeting was adjourned.

Artisan Lakes East Community Development District


James P. Ward, Secretary


Travis Stagnitta, Chairperson