

**MINUTES OF MEETING  
ESPLANADE LAKE CLUB  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Esplanade Lake Club Community Development District was held on Thursday, November 10, 2022, at 11:00 A.M. at the offices of Waldrop Engineering Inc./Atwell, LLC 28100 Bonita Grande Drive, Suite 305, Bonita Springs, Florida 34135.

**Present and constituting a quorum:**

Charles Cook	Chairperson
Trisha Sing	Vice Chairperson
Clayton Wasson	Assistant Secretary
Rebekah Norton	Assistant Secretary

**Absent:**

Valerie McChesney	Assistant Secretary
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**Also present were:**

James P. Ward	District Manager
Wes Haber	District Attorney
Andrew Gill	

**Audience:**

All resident's names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

**PORTIONS OF THIS MEETING WERE TRANSCRIBED VERBATIM. ALL VERBATIM PORTIONS WERE  
TRANSCRIBED IN *ITALICS*.**

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Andrew Gill called the meeting to order at approximately 11:05 a.m. He conducted roll call; all Members of the Board were present, with the exception of Supervisor McChesney, constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Oath of Office**

**Administration of Oath of Office for the Board of Supervisors of the Artisan Lakes East Community Development District**

**a) Oath of Office**

- b) Guide to the Sunshine Law and Code of Ethics for Public Employees**
- c) Form 1 – Statement of Financial Interests**

Mr. Gill, as a notary public, administered the Oath of Office to Mr. Charles Cook, Ms. Trisha Sing, and Ms. Rebekah Norton who signed and returned the Oath for purposes of inclusion in the record.

**THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2023-1**

**Consideration of Resolution 2023-1, a resolution of the Board of Supervisors of the Esplanade Lake Club Community Development District canvassing and certifying the results of the Landowners’ election of Supervisors held pursuant to Section 190.006(2), Florida Statutes**

*Mr. Gill: We have Charles Cook in Seat 1 with 688 votes, Trisha Sing in Seat 2 with 688 votes, and Rebekah Norton in Seat 3 with 600 votes. What this means is Charles Cook and Trisha Sing will serve a four-year term which expires in November 2026, and Rebekah Norton will serve a 2-year term expiring November 2024. He asked if there were any questions; hearing none, he called for a motion.*

**On MOTION made by Mr. Charles Cook, seconded by Ms. Trisha Sing, and with all in favor, Resolution 2023-1 was adopted, and the Chair was authorized to sign.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-2**

**Consideration of Resolution 2023-2, a resolution of the Board of Supervisors of the Esplanade Lake Club Community Development District Re-Designating Certain Officers of the Esplanade Lake Club Community Development District following the Landowners’ Election**

Mr. Gill indicated the Board should determine who would serve as Chair, Vice Chair, and Assistant Secretaries. He noted Mr. James Ward would serve as Secretary and Treasure.

The Board chose Charles Cook to serve as Chairperson, Trisha Sing to serve as Vice Chairperson and the remaining Board Members to serve as Assistant Secretaries with James Ward as Secretary and Treasurer.

**On MOTION made by Ms. Rebekah Norton, seconded by Mr. Clayton Wasson, and with all in favor, Resolution 2023-2 was adopted, and the Chair was authorized to sign.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Minutes**

- I. July 19, 2022 – Regular Meeting Minutes**
- II. August 4, 2022 – Public Hearing Minutes**
- III. August 11, 2022- Continued Meeting Minutes**

Mr. Gill asked if there were any corrections or deletions; hearing none, he called for a motion.

**On MOTION made by Ms. Rebekah Norton, seconded by Ms. Trisha Sing, and with all in favor, the July 19, 2022 Regular Meeting Minutes were approved.**

**On MOTION made by Ms. Rebekah Norton, seconded by Mr. Clayton Wasson, and with all in favor, the August 4, 2022 Public Hearing Minutes were approved.**

**On MOTION made by Mr. Clayton Wasson, seconded by Ms. Trisha Sing, and with all in favor, the August 11, 2022 Continued Meeting Minutes were approved.**

#### **SIXTH ORDER OF BUSINESS**

#### **Consideration of Resolution 2023-3**

**Consideration Resolution 2023-3, a resolution the Board of Supervisors of the Esplanade Lake Club Community Development District designating the Registered Agent; designating the Registered Office; providing for conflicts and invalid provisions and providing for an effective date**

Mr. Gill indicated this Resolution set James Ward as the Registered Agent, and the Office at the District's Office. He asked if there were any questions; hearing none, he called for a motion.

**On MOTION made by Mr. Charles Cook, seconded by Ms. Rebekah Norton, and with all in favor, Resolution 2023-3 was adopted, and the Chair was authorized to sign.**

#### **SEVENTH ORDER OF BUSINESS**

#### **Staff Reports**

##### **I. District Attorney**

*Mr. Wes Haber: By way of quick update, Jim and I received, from the Engineer's Office, a requisition for just over \$1 million dollars which I believe is retainage under Ryan Golf Agreements, based on what has been communicated to us, infrastructure that was previously acquired by the District. Jim and I both had a few questions back to Jackie with Atwell's office regarding the summaries, but our goal will be to get those reviewed. Jim and I also want to make sure that in connection with the acquisition, real copy interests and permits are perfectly conveyed, just to make sure we get all of that in order. We are in the process of reviewing and working on that particular requisition request. I would also note, I think these are 2019 bonds, so there is generally a three year spending period on construction proceeds, so to the extent that there are other improvements, and I will communicate to Jackie, that are ready to be acquired, it probably makes sense to start looking at those more closely and process those to make sure we are spending our construction proceeds within that time frame.*

*Mr. Charles Cook: So, Wes, you need more information from Jackie, but as far as the disbursement of those funds, when would that be if you get the answers let's say this week or next?*

*Mr. Haber: I know Jim is on the line. I'm comfortable that if we get the answers and get the requisite interest and real property conveyed and they very well may already be conveyed because we typically do that when we do the initial acquisition, then yeah, I think that's probably a realistic time frame.*

*Mr. Cook: But we don't have to have another meeting, is I guess what I'm getting at?*

*Mr. Haber: I'm comfortable moving forward. I think just in an abundance of caution, why don't we, it is as I mentioned retainage under the Ryan Golf Agreements, and it is – but if we get a motion approving the requisition – it's \$1,021,257.52 – and authorizing the Chair to finalize any steps necessary to effectuate the requisition, I think we'll have requisite authority to move forward without another Board Meeting.*

*Mr. Gill: I'll ask for a motion to approve what Wes Haber just described.*

**On MOTION made by Ms. Rebekah Norton, seconded by Ms. Trisha Sing, and with all in favor, the requisition was approved, and the Chair was authorized to finalize any steps necessary to effectuate the requisition.**

## **II. District Engineer**

No report.

## **III. District Asset Manager**

- a) **Operations Report August 2022**
- b) **Operations Report September 2022**
- c) **Operations Report October 2022**

No report.

## **IV. District Manager**

- a) **Reminder to File Form 8B**
- b) **Financial Statements for period ending August 31, 2022 (unaudited)**
- c) **Financial Statements for period ending September 30, 2022 (unaudited)**
- d) **Financial Statements for period ending October 31, 2022 (unaudited)**

*Mr. Gill: We have the Form 8B that we will circulate to the Board. We will circulate that by email and just update you on how to fill that out specifically.*

Mr. Gill asked if there were any Supervisor's requests; there were none. He asked if there were any audience members present in person or by audio or video with any comments or questions; there were none.

**NINTH ORDER OF BUSINESS**

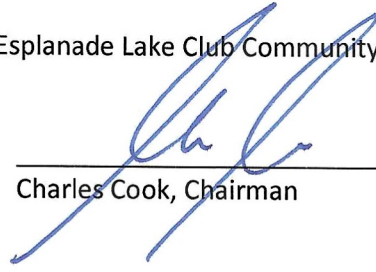
**Adjournment**

Mr. Gill adjourned the meeting at approximately 11:15 a.m.

**On MOTION made by Mr. Charles Cook, seconded by Ms. Trisha Sing, and with all in favor, the Meeting was adjourned.**

Esplanade Lake Club Community Development District

  
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James P. Ward, Secretary

  
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Charles Cook, Chairman