

**MINUTES OF MEETING  
BUCKEYE PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Buckeye Park Community Development District was held on Tuesday, April 9, 2019 at 1 p.m. at the Palmetto Library, 923 6<sup>th</sup> Street West, Palmetto, Florida 34221.

**Present and constituting a quorum:**

Mr. Dale Jones	Chair
Mr. Scott Campbell	Vice Chair
Ms. Leah Popelka	Assistant Secretary
Mr. Adam Lerner	Assistant Secretary

**Also present were:**

James P. Ward	District Manager
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**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. James Ward called the meeting to order at 1:00 p.m. and all members of the Board were present at roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of Minutes**

**Consideration of the Landowners Meeting Minutes from December 11, 2018 and Regular Meeting Minutes from December 11, 2018**

**a) December 11, 2018 Landowners Meeting Minutes:**

Mr. Ward called for a motion to accept the Meeting Minutes of the December 11, 2018 Landowners Meeting for purposes of inclusion in the record.

**On MOTION made by Mr. Scott Campbell, seconded by Ms. Leah Popelka, and with all in favor, the motion to accept the December 11, 2018 Minutes of the Landowners Meeting was approved.**

**b) December 11, 2018 Regular Meeting Minutes:**

Mr. Ward asked if there were any additions, deletions or corrections to the Regular Meeting Minutes. Hearing none, he called for a motion to accept the Meeting Minutes of the December 11, 2018 Regular Meeting.

**On MOTION made by Mr. Adam Lerner, seconded by Mr. Dale Jones, and with all in favor, the motion to accept the December 11, 2018 Minutes of the Regular Meeting was approved.**



**THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2019-3**

**Consideration of Resolution 2019-3 approving the proposed budget for Fiscal Year 2020 and setting a public hearing thereon pursuant to Florida Law; providing for severability; providing for conflict and providing for an effective date.**

Mr. Ward noted two changes in the budget. He stated he removed the general fund assessment from 2020 Fiscal Year assessment rates because the District agreed to allude the assessment off Manatee County in 2019, which meant the balance of the fund would spread evenly to cover all other costs. He stated the District’s cash account in the general fund was approximately \$35,000, which meant the District might consider requesting funds from the bondholder. Mr. Ward recommended funding requests to the bondholder not include Manatee County assessments. Mr. Dale Jones asked what the current cost of security patrols was. Mr. Ward responded the District spent \$2,400 through February, which was an estimated \$600 per month and there was \$3,000 in the current budget. He stated the rates increased last year. He added if the Board wanted to increase or change the budget for the patrols, now was the time to do so. Ms. Leah Popelka indicated it would be helpful to have a developer contribution line item to the SPE fund; therefore, the developer would only pay the cost of a deficit should the occasion arise. Mr. Jones asked if there was a deficit to fund. Mr. Ward replied the District was bondholder funded. Ms. Popelka thanked Mr. Ward for that clarification. Mr. Ward noted Ms. Popelka’s suggestion.

Mr. Ward reported the date of the public hearing changed from August to Tuesday, July 16 at 1:00 p.m. He asked the Board to affirm the new date. There was no objection to the July 16 date for the hearing.

With no additional discussion on the proposed budget, Mr. Ward called for a motion to approve the proposed budget for Fiscal Year 2020 and set the public hearing for Tuesday, July 16, 2019.

**On MOTION made by Ms. Leah Popelka, seconded by Mr. Adam Lerner, and with all in favor, Resolution 2019-3, the proposed budget for Fiscal Year 2020 and the public hearing set for Tuesday, July 16, 2019 was approved.**

**FOURTH ORDER OF BUSINESS**

**Consideration of the Manatee County Property Appraiser Agreement**

**Consideration of the Agreement with the Manatee County Property Appraiser to utilize the Uniform Method of Collections for the District’s Assessments.**

Mr. Ward stated the Manatee County Property Appraiser had changed the agreements with the District regarding the collection of the assessments. He explained the new uniform collection methodology agreement to the Board, which all appropriate parties had signed. He stated he reviewed the agreement, prepared by the Manatee County Property Appraiser, and it clarified the current process of collections as mandated by Florida law. He added the agreement was unchangeable and there were no financial implications to the District in the document. The Board had no objection to the agreement.



Mr. Ward called for a motion to accept the agreement with the Manatee County Property Appraiser to utilize the Uniform Method of Collection for the District's Assessments.

**On MOTION made by Mr. Dale Jones, seconded by Ms. Leah Popelka, and with all in favor, the agreement with the Manatee County Property Appraiser to utilize the Uniform Method of Collections for the District's Assessments was approved.**

**FIFTH ORDER OF BUSINESS**

**Consideration of the Audited Financial Statements for Fiscal Year 2018**

**Consideration of the Audited Financial Statements for Fiscal Year ended September 30, 2018**

Mr. Ward asked if there were any questions regarding the audit. Ms. Popelka asked to verify the accuracy of the description of the SPE operations and functionality, on page 17. Mr. Ward replied he would remove any confusing statements in the description to assure clarity.

Mr. Ward called for a motion to accept the audited financial statements for Fiscal Year ended September 30, 2018.

**On MOTION made by Ms. Leah Popelka, seconded by Mr. Adam Lerner, and with all in favor, the motion to accept the audited financial statements for fiscal year ending September 30, 2018 was approved.**

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**a) District Attorney**

No report.

**b) District Manager**

No report.

**SEVENTH ORDER OF BUSINESS**

**Audience Comments and Supervisors' Requests**

Mr. Jones stated he would send an updated agreement for Mr. Ward's signature; the agreement was to address fencing repairs and a few other small issues between the county and the District.

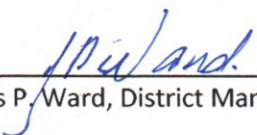
**EIGHTH ORDER OF BUSINESS**

**Adjournment**

Mr. Ward adjourned the meeting at 1:11 p.m.

**On MOTION made by Mr. Dale Jones seconded by Mr. Scott Campbell,  
and with all in favor, the meeting was adjourned.**

Buckeye Park Community Development District

  
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James P. Ward, District Manager

  
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Dale Jones, Chairman