**MINUTES OF MEETING**

**ARTISAN LAKES EAST**

**COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Artisan Lakes East Community Development District was held on Thursday, May 2, 2019 at 4:00 p.m., at the Artisan Lakes Clubhouse, 4725 Los Robles Court, Palmetto, Florida 34221.

**Present and constituting a quorum:**

Scott Himelhoch Chairperson

Tracy Briones Vice Chairperson

Travis Stagnita Assistant Secretary

JD Humpherys Assistant Secretary

Cheri Bass Assistant Secretary

**Also present were:**

James P. Ward District Manager

Jere Earlywine District Counsel

Jeremy Fireline District Engineer, Waldrop Engineering

**Audience:**

All resident’s names were not included with the minutes. If a resident did not identify themselves or the audio file did not pick up the name, the name was not recorded in these minutes.

**FIRST ORDER OF BUSINESS Call to Order/Roll Call**

District Manager James P. Ward called the meeting to order at approximately 4:08 p.m. and all Members of the Board were present at roll call.

**SECOND ORDER OF BUSINESS Consideration of Minutes**

**Consideration of Minutes from February 7, 2019.**

Mr. Ward asked if there were any additions, corrections or deletions to the Minutes. Hearing none, he called for a motion to approve the February 7, 2019 Meeting Minutes.

**On MOTION made by Ms. Tracy Briones, seconded by Ms. Cheri Bass, and with all in favor, the February 7, 2019 Meeting Minutes were approved.**

**THIRD ORDER OF BUSINESS Consideration of Resolution 2019-12**

**Consideration of Resolution 2019-12 Approving the Proposed Fiscal Year 2020 Budget and setting the Public Hearing on Thursday, August 1, 2019 at 4:00 p.m. at the Artisan Lakes Clubhouse, 4725 Los Robles Court, Palmetto, Florida 34221.**

**On MOTION made by Ms. Tracy Briones, seconded by Ms. Cheri Bass, and with all in favor, Resolution 2019-12 was approved and the Chair was authorized to sign.**

**FOURTH ORDER OF BUSINESS Consideration of Proposal and Agreement**

**Consideration of ranking of engineering proposal to serve as district engineer and agreement(s) with Waldrop Engineering.**

* 1. **Ranking of Engineering Proposal (one proposal received)**

**On MOTION made by Ms. Tracy Briones, seconded by Mr. JD Humpherys, and with all in favor, the Ranking of Engineering Proposal was approved.**

* 1. **Master Engineering Services Agreement**

**On MOTION made by Ms. Tracy Briones, seconded by Ms. Cheri Bass, and with all in favor, the Master of Engineering Services Agreement was approved.**

**FIFTH ORDER OF BUSINESS Staff Reports**

1. **Attorney**
2. **Engineer**
3. **Manager**
   * 1. **Financial Statement – March 31, 2019**
     2. **Report on the Number of Registered Voters as of April 15, 2019**

There were no Staff Reports and no questions regarding the Financial Statement and Report of the Number of Registered Voters as of April 15, 2019.

**SIXTH ORDER OF BUSINESS Audience Comments and Supervisor’s Requests**

There were no Audience Comments or Supervisor’s Requests.

**SEVENTH ORDER OF BUSINESS Adjournment**

Mr. Ward adjourned the Meeting at approximately 4:19 p.m.

**On MOTION made by Mr. JD Humpherys, seconded by Ms. Tracy Briones, and with all in favor, the meeting was adjourned.**

Artisan Lakes East Community Development District

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James P. Ward, Secretary Scott Himelhoch, Chairperson